

CONFIDENTIAL

10 May 1956

MEMORANDUM FOR: Mr. Harrison G. Reynolds
Director of Personnel

SUBJECT : Privacy of the File - Inclusion of A&E Material.

Harry:

On Tuesday, 3 May 1956, [redacted], Chief, Assessment and Evaluation Staff, Office of Training, briefed me in some detail on the activities being carried on by his people. I was very much impressed with the work which the A&E Staff is doing and with the considerable volume of information which is being accumulated on employees of the Agency. I was also impressed with the necessity for close coordination between the Office of Personnel and the A&E Staff to insure that this information is properly utilized in the handling of our personnel.

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I would strongly urge that you and your senior people get a thorough briefing on what the A&E Staff is doing and make whatever arrangements are necessary to insure appropriate use of this information.

This again raises the question of "privacy of the file." It occurs to me that much of the information about individuals could be included in the file if we had a system which would insure that the file was seen on a "need-to-know" basis. As you know, this is an area in which I feel that we have considerable left to do.

/s/

L. K. WHITE
Deputy Director
(Support)

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